



Dear Customers,

With the coronavirus (COVID-19) affecting communities and families around the world, our priority is to ensure the health and well-being of our employees and customers. Even though the disruption to our everyday lives is unprecedented, we want to assure you that HIX Corporation is committed to our customers and our employees.

Our main goals are keeping our employees safe, continuing to serve our customers with the highest standards, taking appropriate actions to slow community spread of the virus and consistently monitor and adjust as the situation develops.

Although HIX is currently at low risk, we have put into place precautionary measures as defined by the CDC and WHO to do our part in reducing the spread of the virus. These include restricted public access to our plant, halting of all travel, disinfecting surfaces on top of our regular cleaning routine multiple times a week and posting reminders to our employees of the personal sanitary guidelines to prevent the spread as well as providing hand sanitizer stations.

Our production and order fulfillment continue in the same manner as always. We will provide top quality service and equipment to our customers, as we have for over 50 years.

We will continue to take all recommended precautions to ensure the safety of our employees and the reliability of our operations.

Sincerely,

Kay Dunbar
President
HIX Corporation